WORKSHEET FOR SELF-EMPLOYED

ERBFINANCIAL
WE MAKE FILING LESS TAXING

Owner name _____ Business Name _____
Business Address _____
Type of Business _____ Fed ID # _____
Health Ins Premiums Paid for Owner $_____

COST OF GOODS SOLD	
Inventory at beginning of year	
Purchases	
Cost of Labor	
Materials & Supplies	
Inventory at end of year	
INCOME	
Gross Receipts or Sales ▶	

PURCHASES: Machinery, Equipment, Vehicles		
Description/Item	*Date*	*Cost*

DEDUCTIONS			
Advertising (Bus Cards, Etc..)		Taxes & Licenses	
Car/Truck Exp (over)		Travel & Overnight Expenses	
Commissions and Fees		Meals/Entertainment (Total Spent)	
Contract Labor		Utilities	
Insurance (not health)		Wages	
Mortgage Interest		Work Shoes / Safety Equipment	
Other Interest on Business Loans		Seminars / Education	
Legal & Professional Services		Garbage / Waste Removal	
Office Expenses and Postage			
Rent/Lease of Vehicles/Mach/Equip			
Rent/Lease of Other Property			
Repairs & Maintenance			
Supplies (not included in COGS)			

VEHICLE Expenses	
Vehicle Year/Make/Model	
Date Placed in Service	
Purchase Price	
Total Miles	
Business Miles	
Commuting Miles	
Interest on vehicle loan (in tax year)	
Parking fees	
Tolls	
Gas	
Maintenance & Repairs	
Insurance	
Title and registration	

HOME OFFICE Expenses	
Total square feet of home ▶	
Exclusive business area square feet ▶	
Mortgage Interest	
Real Estate Taxes	
Property Insurance	
Repairs & Maintenance	
Utilities	
Rent	
Notes:	

ERBFINANCIAL, 2243 Lyell Avenue, Rochester, NY 14606
Phone: 585-426-8190 Fax: 585-865-8181
www.ErbFinancial.com